



Evangelical Lutheran Church in America  
God's work. Our hands.

# Request for Proposal Mental Health Ministries Chicago – Illinois

**RFP ID: DM038-4Q2018-12**  
**SUBMISSION DEADLINE: January 31, 2019**

Questions can be submitted in written form no later than January 1, 2019 to

## **RFP Contact**

NAME: Carol Josefowski

Contact Address: 8765 W. Higgins Rd., Chicago, IL 60631

Telephone Number: (773)380-2604

Email Address: [Disability.Ministry@elca.org](mailto:Disability.Ministry@elca.org)

## **INTRODUCTION:**

*Always Being Made New: The Campaign for the ELCA* gives us the opportunity to welcome all people in all its congregations and ministries into full participation as baptized members of the body of Christ.

The Evangelical Lutheran Church in America (ELCA) welcomes proposals for Mental Health Ministry projects. Your organization is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. Proposals submitted for consideration must be received by JANUARY 31, 2019.

## **PROJECT AND LOCATION**

The bid proposal is being requested for new and/or expanded Mental Health Ministries which are within the United States and in relationship of an ELCA congregation, synod, or its affiliate(s), which may include Lutheran Services in America small ministry organizations, Independent Lutheran Organizations, and ELCA educational institutions.

ELCA Disability Ministries recognizes a person's psychological experiences are highly impacted by the perceptions of many who claim mental illness to be something other than a medical concern. The National Institute of Mental Health statistics (<https://www.nimh.nih.gov/health/statistics/mental-illness.shtml>) indicate that as of 2016 one in five adults in the U.S. lives with mental illness. Further studies specify that mental illness trends are considerably higher for young adults (age 18-25), yet far

fewer young adults are treated for mental illness than adults ranging in ages between 26-49 or over 50. Currently, it is estimated that 49.5% of today's adolescents (age 13-18) will experience mental illness in their lifetime. Persons with disabilities benefit greatly from holistic care and support; spiritual care, faith development, church membership and fellowship compliment medical treatment and access to social services addressing mental health.

## PROJECT OBJECTIVE

The Mental Health Ministry project seeks to address ways in which we can learn with, and from, one another by addressing the stigma, growing in awareness, becoming better informed, and learning how to accompany persons in need of support and their families. Persons with varying abilities are seeking and/or dedicated to living a life of faith and growing in their faith just as every Christian does. Through the power of the Holy Spirit and in relationship with others, many of God's beloved live with varying degrees of cognitive, developmental, learning, physical, psychological, and sensory related abilities. The church is a place where all of God's people belong; without these members the body of Christ becomes incomplete and is unreconciled.

Amidst Suicide Awareness month (September) and Mental Health Awareness week (October 7-13), the ELCA Disability Ministries Team has created an RFP for 2019 to engage the church and its members in becoming healthy in mind, body, and spirit, as well as nurture the relationships between us as members of one body, the reconciled body of Christ. **We seek to make possible 25 collaborative grants for up to \$10,000 each between an ELCA entity and an existing ELCA partnered mental health service organization (such as Suicide Prevention Ministry, Pathways to Promise, and the National Alliance for Mental Illness).** We hope that you will consider our invitation to partner with one of the suggested organizations to develop a 3-6 month mental health ministry plan that enriches the work God entrusts to you. We encourage you to envision a ministry of welcome, accompaniment, and hope for persons with mental illness and their loved ones, as well as one where congregants become more aware, better equipped, and prepared for loving relationships of mutuality with persons with disabilities and their loved ones.

To apply, at least one of the following three Disability Ministries Campaign priorities must be addressed by the ELCA entity within the proposal for an award to occur...

1. Preparing leaders for serving people with disabilities (including persons living with mental illness), raising up people with disabilities for leadership positions and encouraging the participation of those with disabilities in the wider church.
2. Equipping our synods, congregations, and members with relevant and practical information enabling them to welcome and support individuals with disabilities (including mental illness) and their families so they may participate fully in the life of the congregation and, together, all may experience being the body of Christ.
3. Connecting and gathering persons with disabilities (including mental illness) and various groups and loved ones within the church so they may help us become an inclusive, supportive, and whole community of faith.

## SCHEDULED TIMELINE

The following timelines have been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by the Evangelical Lutheran Church in America and its staff and constituencies.

<u>MILESTONE</u>	<u>DATE</u>
<b>RFP Announcement</b>	<b>October 7, 2018</b>
<b>Proposal Inquiries</b>	<b>January 1, 2019</b>
<b>Application Deadline</b>	<b>January 31, 2019</b>
<b>\$250,000 FUNDED</b>	<b>January 31, 2020</b>

## PROPOSAL EXPECTATIONS

The Evangelical Lutheran Church in America shall award the contract to the proposals that best accommodate the various project requirements. The ELCA reserves the right to award any contract prior to the proposal deadline stated within the "Scheduled Timeline" or prior to the receipt of all proposals and award and/or refuse any proposal or contract without obligation to either the ELCA or to any Bidder offering or submitting a proposal.

A reporting back of outcomes to ELCA Disability Ministries will be developed with those designated to be awarded funds. Reporting time frames and expectations are negotiated after award determination, with mutually agreed upon terms between those applying and ELCA Disability Ministries staff and review team, and prior to funding.

## DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by the ELCA no later than **January 31, 2019** for consideration in the project proposal selection process. If extension to such Request for Proposal arises, such information will be posted at <https://elca.org/disability>.

## PROPOSAL SELECTION CRITERIA

Proposals received by the stated deadline will be given consideration on a first come, first serve basis. Applications submitted prior to the deadline will be reviewed and evaluated based upon information provided in the submitted proposal and accompanying documents received upon submission. The following criteria will be given considerable weight in the proposal selection process:

- Proposals received by the stipulated deadline are applied for via the ELCA GrantMaker webpage instructions found at <https://elca.org/grants>. (NOTE: If a disability hinders such submission, please email [Disability.Ministry@elca.org](mailto:Disability.Ministry@elca.org) immediately whereby a team member will work with you to have such application otherwise accepted.)
- Applicant's alleged performance effectiveness of their proposal's solution regarding the Project Objective and/or performance history and alleged ability to timely deliver proposed services.
- Applicant's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
- Overall cost effectiveness of the proposal.

The ELCA shall reserve the right to cancel, suspend, and/or discontinue any proposal at any time they deem necessary without obligation or notice to the proposing bidder/contractor.

## **PROPOSAL SUBMISSION FORMAT**

Upon applying, the following information should be included as attached documents:

### **Summary of Bidder background**

- Bidder's Name, Address, and Contact Information (preferred method of communication)
- Date Bidder's company formed and a 501(c)3 letter and/or verification of ELCA group ruling
- Bidder's principal officer names (e.g. Pastor/President, Board Chair, Vice Chair, Secretary, Treasurer) and affixed signature of at least one such representative

### **Summary of Partner Organization background**

- Partner Organization's Name, Address, and Contact information (preferred method of communication)
- Partner Organization's formed/founded date
- Partner Organization's principal officer names (e.g. Director, Secretary, Treasurer) with at least one affixed signature

### **Synod Acknowledgement**

If Bidder is an ELCA Congregation or Developing Congregation, the name, title, and signature of the associated synod's representative (i.e. DEM, Assistant to Bishop, Bishop, etc.) acknowledging awareness of the project and selected partner(s).

### **Proposed Outcome**

- Summary of timeline and work to be completed
- Predicted quantifiable and/or qualitative results expected

### **Service, Materials and Breakdown of Costs**

- List any, and all, services required for this proposed project and estimated cost
- Detailed list of any, and all, materials needed and the count and cost for each piece of material
- List any services required of the partner organization and/or subcontractor(s) with cost and a description of such services

### **Cost Proposal Summary**

- A detailed list of all expected costs or expenses related to the proposed project
  - A summary and explanation of any other contributing expenses to the total cost
  - A summary of the total cost of the proposal
-

## RECOMMENDED PARTNERS

Website: <http://suicidepreventionministry.org>

Contact information: [info@suicidepreventionministry.org](mailto:info@suicidepreventionministry.org)

Sher44@msn.com



Lutheran Suicide Prevention Ministry

“Restoring Hope/Inspiring Action”



NAMI, the National Alliance on Mental Illness, is the nation’s largest grassroots mental health organization dedicated to building better lives for the millions of Americans affected by mental illness. Our three-tiered model includes the national office, 48 state organizations, and over 500 affiliates in communities across the country. Most NAMI State Organizations and Affiliates are independent 501(c)3 organizations serving the NAMI mission.

- We educate. NAMI education programs ensure hundreds of thousands of families, individuals and educators get the support and information they need.
- We advocate. NAMI shapes national public policy for people with mental illness and their families and provides volunteer leaders with the tools and skills shape mental health policy in their communities.
- We listen. Our toll-free NAMI HelpLine allows us to respond personally to hundreds of thousands of requests each year, providing free referrals, information and support.
- We lead. NAMI fights stigma and encourages compassion with nationwide and local public awareness campaigns and events.

Across the country, thousands of trained NAMI volunteers bring peer-led programs to a wide variety of community settings, from churches to schools to workplaces. With the unique understanding of people with lived experience, these programs and support groups provide outstanding free education, skills training and support.

To find the NAMI near you, please go to <https://www.nami.org/local>. For more information on our programs and support groups, please go to <https://www.nami.org/Find-Support/NAMI-Programs>

A few additional NAMI resources and partnership opportunities:

- Say It Out Loud: A downloadable toolkit that will start a conversation about mental health. <https://www.nami.org/sayitoutloud>
- NAMIWalks: Community events all around the country that raise awareness of mental illness and funds for local services. <https://www.namiwalks.org/>
- Stigmafree Company: NAMI’s partnership initiative to challenge, highlight and cultivate a company culture of caring and enhanced engagement around mental health. <https://www.nami.org/stigmafreeco>



is an interfaith cooperative of many faith groups which was founded in 1988 by fourteen faith groups and mental health organizations to facilitate the faith community's work in reaching out to those with mental illnesses and their families.

**PATHWAYS** offers a variety of services and resources:

- Training and Consultation
- Educational Materials
- Program & Ministry Models
- Assistance to Lay Leaders
- Networking Information

### **Our Mission Statement:**

Pathways to Promise collaborates with faith and spiritual communities to offer resources that assess, educate and effect change to welcome, support, engage and include persons with mental illnesses and those who care for them.

**Visit our website:**

[www.pathways2promise.org](http://www.pathways2promise.org)

**Email:** [info@pathways2promise.org](mailto:info@pathways2promise.org)