### FINANCIAL STEWARDSHIP WORKSHEET

Report all dollar figures in whole dollars; **DO NOT REPORT CENTS.** Calendar-year reporting is preferred. Fiscal-year reporting should be consistent from year to year. Use the worksheet below to gather the data to complete Form A. This worksheet is for local use and should not be included with forms mailed to the synod office. Categories include example items; local items may differ but should be included where most appropriate.

Please Note:
- Real estate assets may be estimated if appraised value is not available.
- Endowment securities should be stated at end-of-year market value.
- Endowment real property should be stated at its replacement value.
- Endowment cash funds are those held in trust by the Congregation Council.
- Gifts made at the time of a funeral are **not** reported in question 22.

### 18. Receipts during 2022:

#### a. Regular giving
- envelopes-benevolences $__________.00
- building fund/debt retirement $__________.00
- building fund/debt retirement (local use only) $__________.00
- Total for line 18a $__________.00

#### b. Designated giving
- memorial gifts-special purposes $__________.00
- ELCA World Hunger $__________.00
- Lutheran Disaster Response $__________.00
- ELCA Missionary Sponsorship $__________.00
- mission partners $__________.00
- mission emphasis offering $__________.00
- companion synod purposes $__________.00
- Women of the ELCA to special purposes $__________.00
- church school to special purposes $__________.00
- Total for line 18b $__________.00

#### c. Earned income (any source)
- interest dividends $__________.00
- investments $__________.00
- endowments $__________.00
- rental income $__________.00
- Total for line 18c $__________.00

#### d. Grants (any source)
- subsidies from churchwide organization $__________.00
- grants from churchwide organization $__________.00
- church school to special purposes $__________.00
- church school to special purposes (add lines 19a through 19d) $__________.00
- Total for line 18d $__________.00

#### e. All other receipts
- interest payments $__________.00
- ministry and programs $__________.00
- purchase of goods and services $__________.00
- Total for line 18e $__________.00

#### f. TOTAL RECEIPTS
- Total for line 18f $__________.00

### 20. Total indebtedness as of Dec. 31, 2022:

#### a. Church real estate
- insured value of worship space $__________.00
- market insured value of lots $__________.00
- furnished and equipment $__________.00
- off-site chapel $__________.00
- Total for line 19a $__________.00

#### b. Endowment and memorial funds
- endowment securities $__________.00
- endowment real property $__________.00
- endowment cash funds $__________.00
- memorial fund $__________.00
- Total for line 19b $__________.00

#### c. Cash, savings, bonds, etc.
- cash on hand, discretionary fund $__________.00
- checking accounts $__________.00
- bonds, stocks $__________.00
- Total for line 19c $__________.00

#### d. All other assets
- staff housing, social security $__________.00
- worship space and lot(s) $__________.00
- Total for line 19d $__________.00

#### e. TOTAL ASSETS
- Total for line 19e $__________.00

### 21. Budgeted/projected 2023 Mission Support:

#### a. Number of gifts received
- #__________.00

#### b. Total value of gifts
- $__________.00

### 23. Disbursements during 2022:

#### a. Current operating expenses
- staff salaries, pensions, etc. $__________.00
- staff housing, social security $__________.00
- ministries and programs $__________.00
- office expenses $__________.00
- utilities, maintenance $__________.00
- insurance, taxes $__________.00
- Total for line 23a $__________.00

#### b. Capital improvements
- worship space and lot(s) $__________.00
- parish house, parsonage and lot(s) $__________.00
- other real estate $__________.00
- Total for line 23b $__________.00

#### c. Payments on debts
- principal payments $__________.00
- interest payments $__________.00
- Total for line 23c $__________.00

#### d. Mission Support (regular synod benevolence)
- undesignated remitted to synod $__________.00
- undesignated to churchwide organization $__________.00
- Total for line 23d $__________.00

#### e. Other benevolence sent to the synod office
- (for any synod OR churchwide appeal)
- ELCA World Hunger $__________.00
- Lutheran Disaster Response $__________.00
- ELCA Missionary Sponsorship $__________.00
- mission partners $__________.00
- Luther World Relief $__________.00
- grants to churchwide organization $__________.00
- Total for line 23e $__________.00

#### f. Other benevolence sent to the churchwide organization (for any churchwide appeal)
- ELCA World Hunger $__________.00
- Lutheran Disaster Response $__________.00
- ELCA Missionary Sponsorship $__________.00
- mission partners $__________.00
- Luther World Relief $__________.00
- grants to churchwide organization $__________.00
- Total for line 23f $__________.00

#### g. Benevolence sent directly to any of the following
- 1. Activities in foreign countries $__________.00
- 2. Camps $__________.00
- 3. Campus ministry $__________.00
- 4. Colleges $__________.00
- 5. Seminaries $__________.00
- 6. Social service group, agency, or institution $__________.00
- children’s homes, hospitals $__________.00
- Lutheran Social Service agencies $__________.00
- Total for line 23g $__________.00

#### h. All other benevolence sent directly to the recipient
- food pantry, homeless shelter $__________.00
- soup kitchens $__________.00
- assistance to non-members $__________.00
- community youth programs $__________.00
- prison ministries $__________.00
- literacy or job training programs $__________.00
- CROP, Bread for the World $__________.00
- health, mission, or service agencies beyond local community $__________.00
- Total for line 23h $__________.00

#### i. Other expenses and realized losses
- church cemetery expenditures $__________.00
- early childhood centers $__________.00
- radio or TV programs or ads $__________.00
- seminarian tuition/scholarships $__________.00
- financial losses on investments $__________.00
- Total for line 23i $__________.00

#### j. TOTAL DISBURSEMENTS
- (add lines 23a through 23i) $__________.00