PRACTICAL ADVICE FOR AVOIDING PHISHING EMAILS

Phishing emails require one thing to be successful: someone to take the bait. Here’s a handy decision tree to help you verify unknown emails, an important step in protecting yourself.

Have you received an unknown email?

**YES**

Does it contain a link?

**NO**

Does it contain an attachment?

**NO**

Does it ask for money, credentials or sensitive info?

**YES**

Do you know who it’s from?

**YES**

Are you sure?

**YES**

Are you really sure?

**NO**

Can you verify who sent it?

Confirm the source:
- Hover over links (to see the true destination) and compare to a legitimate site.
- Call a known phone number (not one from the email) and ask about the message.
- Visit a trusted website (by typing the address in your browser).

**REPORT IT**
(and wait for confirmation before acting on it)

**NO**

**CARRY ON**

Learn more at proofpoint.com/security-awareness