

# 2023 Horizon Apprenticeship Program Nomination Form

## PART I: Apprentice's Portion (to be completed by apprentice & family)

Thank you for your interest in this program! You have been uniquely created by God to make an impact in your congregation and your community. You, your parent/guardian, and your pastor should have already discussed your possible participation in this program and your pastor should have confirmed they would like to nominate you to participate and will oversee your internship. If you would like to be considered, please complete the details below.

Prospective Apprentice's Name ("Nominee") \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender Identity \_\_\_\_\_ Grade Level in 2023-2024 School Year \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_ Race and/or Ethnic Heritage \_\_\_\_\_

Name of School in 2023-2024 School Year \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian E-mail \_\_\_\_\_ Parent/Guardian Phone \_\_\_\_\_

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**BOTH the nominee and a parent or a guardian should initial the applicable lines below.**

\_\_\_\_\_ I confirm that I (the nominee) will complete at least an eight-week summer internship and have discussed start and end dates with my pastor.

\_\_\_\_\_ I confirm that I will commit at least 20 hours per week to the internship (online sessions through the Horizon Apprenticeship Program may count toward this time).

\_\_\_\_\_ I confirm that I will be working with my pastor to do the internship this summer and we have talked about the internship and the projects I will be working on.

\_\_\_\_\_ I understand that the online orientation is a **required** component of my apprenticeship and if I do not attend, my stipend may be affected. I confirm that I can attend the online orientation through Zoom scheduled for Wednesday, May 24, from 6:00 – 7:15 PM central time (7:00 – 8:15 PM eastern time, 4:00 – 5:15 PM pacific time).

\_\_\_\_\_ I understand that the online retreat is a **required** component of my apprenticeship and if I do not attend, my stipend may be forfeited. I confirm that I can attend the online retreat through Zoom scheduled for Tues., July 11, and Wed., July 12, from 10:00 AM – 3:00 PM central time (11:00 AM – 4:00 PM eastern, 8:00 AM - 1:00 PM pacific).

\_\_\_\_\_ I understand that the weekly small group online sessions are an important component of my apprenticeship and if I do not attend my stipend may be affected. I can be in a stable place paying attention during the online sessions. I have access to the internet and a device with a web camera so I can use Zoom. I agree to use my web camera during the online sessions.

If you checked that you cannot attend the required online sessions, please explain why below:

# 2023 Horizon Apprenticeship Program Nomination Form

## PART II: Congregation's Portion (to be completed by the pastor)

Nomination deadline: Tuesday, March 14

Please email Parts I, II, and III of this form to [Cynthia.Zamora@elca.org](mailto:Cynthia.Zamora@elca.org) no later than **Tuesday, March 14**.  
Nominating pastors and nominees will be contacted by March 31 with a final decision on their application.

Nominating Pastor's Full Name \_\_\_\_\_

Pastor's E-Mail \_\_\_\_\_ Pastor's Phone \_\_\_\_\_

Name of Congregation & City \_\_\_\_\_

This apprentice has participated in this program before  Yes  No If so, what year(s): \_\_\_\_\_

**As the nominating pastor of the congregation, please initial the applicable lines below.**

\_\_\_\_ I confirm that, if accepted into the program, the apprentice would complete an eight-week internship at the congregation over the summer. The typical start date is Sunday, June 4, and the typical end date is Sunday, July 30. (However, should that not align with the apprentice's school year, you may select another grouping of at least eight weeks in the summer. If this is the case, please insert the

start date here: \_\_\_\_\_ and the end date here: \_\_\_\_\_.)

\_\_\_\_ I confirm that the student will be expected to commit 20 hours per week to the internship (online sessions through the Horizon Apprenticeship Program may count toward this time).

\_\_\_\_ I confirm that I will be overseeing the internship as the pastor of the apprentice's home congregation and will provide quality mentorship to help foster leadership growth in the apprentice throughout the summer.

\_\_\_\_ I confirm that I can attend the online orientation for mentors on Tuesday, May 23, from 6:00 - 7:00 PM central time (7:00 – 8:00 PM eastern time, 4:00 – 5:00 PM pacific time).

\_\_\_\_ I understand that the apprentice online orientation is a **required** component of this program and if the nominee does not attend, the stipend may be affected. This nominee can attend the online orientation through Zoom scheduled for Wednesday, May 24, from 6:00 – 7:15 PM central time (7:00 – 8:15 PM eastern time, 4:00 – 5:15 PM pacific time).

\_\_\_\_ I understand that the online retreat is a **required** component of the apprenticeship and if the nominee does not attend, the stipend may be forfeited. This nominee can attend the online retreat through Zoom on Tues., July 11, and Wed., July 12, from 10:00 AM – 3:00 PM central time (11:00 AM – 4:00 PM eastern, 8:00 AM - 1:00 PM pacific).

\_\_\_\_ I understand that the weekly small group online sessions are an important component of the apprenticeship and if the nominee does not attend the stipend may be affected.

\_\_\_\_ I understand that the congregation would receive the funds on behalf of the apprentice and is responsible for distributing the funds to the apprentice as a stipend.

If you checked that you cannot attend the required online sessions, please explain why below:

# 2023 Horizon Apprenticeship Program Nomination Form

## ART III: Summer Work Plan

The Horizon Apprenticeship Program allows each apprentice to “work with their mentor to develop and implement a project for the summer.” The pastor and the nominee should discuss this work plan together before submitting it. Feel free to attach an additional page with more information if there is not sufficient space on this page.

**Please share some background information and details about the ministry site and its context:**

**In what ways will the student be involved in the aspects of life in the congregation?**

**What specific project will the student develop and implement this summer?**

**What are the expected impacts of the program on: the church? the community? the student?**

**Is there any additional information you would like to share with us?**

**Nominee Name:**