

Please read these instructions before you proceed!

Instructions for filling out this form

This is a fillable PDF form. You will need either Adobe Acrobat or Adobe Reader to complete and save this form. Adobe Reader may be downloaded for free at <http://get.adobe.com/reader>.

USE ONLY ADOBE READER

Please do **not** complete this form using other PDF readers than Adobe Reader. Please don't complete this form using Apple Preview. If you use Preview, some features such as saving your completed document may be unavailable, or responses won't be visible when they are submitted. Use Adobe Reader; this free application may be downloaded at <http://get.adobe.com/reader>.

USE THE MOST RECENT VERSION OF ADOBE READER

While we attempt to make forms backward compatible, for the best results, use the most recent version of Adobe Reader, available for free download at <http://get.adobe.com/reader>.

DO NOT COMPLETE THIS FORM FROM WITHIN A BROWSER

Do **not** complete this form within a web browser. If you are viewing this form from within a web browser, please go back to the original document link and save the PDF file to your computer. To do this with a PC, right-click on the document link and select either "Save Target As" or "Save Link As" and save. On a Mac, use Command-Click to save locally. If you try to complete this form from within a browser, some features such as saving your completed document may be unavailable. If after saving the file on your hard disk, you click to open the document and it *still* opens in a browser, you may have to open Adobe Reader as your first step, and then browse your hard disk to find the form file to open.

FILLING IN THE FORM

This form can be filled out and saved for later editing, printing, or emailing. To fill out this form, position your cursor within a light blue field, click and begin typing. When you have completed a field, tab or click to the next. Periodically save your work. The first time you may be prompted to save with a different file name; you may name your file anything you want. If you include your name in the file name, that will make it easier to identify your file among other submissions. To ensure success, fill out a small portion of the form, save and exit. Open the form again and verify that your entries were saved.

STILL HAVING TROUBLE FILLING OUT AND SAVING THIS FORM?

If you are still having trouble completing and saving this form, please contact the churchwide unit responsible for the form.



WORD AND SERVICE MIDTERM EVALUATION *INTERN*

Name of Intern: _____

Seminary: _____

Date of Internship - From: _____ To: _____

Name of Congregation: _____

Name of Congregation Supervisor: _____

Address: _____

Hours _____ per _____ (week/month)

Name of Organization (if applicable): _____

Name of Organization Supervisor (if applicable): _____

Address (if applicable): _____

Hours _____ per _____ (week/month)

State major areas of service responsibility and internship goals identified.

PART 1 – ASSESSMENT OF SKILLS NEEDED FOR DIACONAL LEADERSHIP: COMPETENCY LEVELS

“Competent” refers to the level of performance expected for first call.

- A. Primary Area of Specialization: Name and consider your demonstrated skills in your primary area of specialization.

Level of Competency: Not yet competent Competent

Please explain:

- B. Secondary Area of Specialization: Name and consider your demonstrated skills in your secondary area of specialization.

Level of Competency: Not yet competent Competent

Please explain:

- C. Diaconal Leadership: Consider your ability to articulate the interconnectedness of the church and the world and the capacity to engage people and lead them toward active participation in God’s mission in the world. Ability to be adaptive and sensitive to context of ministry. Live out a clear Christian identity as example in a community of faith.

Level of Competency: Not yet competent Competent

Please explain:

D. Social Justice: Consider your ability to speak and act publicly to the world in solidarity with the poor and oppressed, call for justice and peace, and proclaim God's love for the world.

Level of Competency: Not yet competent Competent

Please explain:

E. Consider your ability to witness to the realm of God in the community, the nation, and globally and empowering others to do the same.

Level of Competency: Not yet competent Competent

Please explain:

F. Theological Articulation: Consider your ability to speak clearly and with insight about the Christian faith from a Lutheran perspective in teaching, preaching, and daily life.

Level of Competency: Not yet competent Competent

Please explain: Give examples of your passion and imagination for sharing the gospel, capacity to listen to people's stories and assist them to interpret their experience in light of the gospel.

G. Equipping Others: Consider your demonstrated capacity to mobilize people of faith with different gifts and perspectives that can enrich the church's witness in the world.

Level of Competency: Not yet competent Competent

Please explain:

H. Administration: Consider your ability to plan, lead, coordinate, and delegate work/responsibilities. To communicate effectively in various situations through both written and spoken means.

Level of Competency: Not yet competent Competent

Please explain:

I. Stewardship Leader: Consider your ability to articulate and model Christian stewardship of life, talents and resources in ministry leadership and personal life.

Level of Competency: Not yet competent Competent

Please explain:

PART 2 – ASSESSMENT OF PERSONAL CHARACTERISTICS NEEDED FOR DIACONAL LEADERSHIP:

A. How would you describe your clarity and articulation of Word and Service ministry and your sense of “call to ministry?”

B. How effective have you been in accomplishing your learning goals?

C. How prepared do you think you are for the realistic demands of ministry?

- D. Describe the nature and quality of your relationship with:
(i.e. – approachable, friendly, courteous, open to suggestion and criticism?)
- a. The internship committee.

- b. The pastor/supervisor.

- c. The staff.

E. How would you describe your general temperament/disposition as has been experienced by the congregation/institution (e.g. - angry, nervous, confident, casual, careless, serious, joyful, flexible, controlling, adaptive, etc.?)

F. How would you describe your ability for self-awareness and response to feedback?

G. How would you describe your work habits?

H. Please describe your best gifts and passions for ministry.

I. Please identify areas which need further growth. What new insights, knowledge, or skills do you need to become more fully competent for diaconal ministry?

Intern Signature: _____ Date: _____

Committee Chair/Supervisor Signature: _____ Date: _____