



REINSTATEMENT TO ROSTERED STATUS CANDIDACY PROCESS CHECKLIST

Reinstatement to ELCA rosters begins with and is the responsibility of the Candidacy Committee of the synod (or successor synod) where the applicant was last under call. The process may be transferred to another synod with the written concurrence of both committees and bishops.

Persons on any lay roster prior to September 1, 1993 must apply for reinstatement via procedures identified in churchwide bylaw 7.51.13.a.

Prior removal from the roster due to disciplinary issues requires that 5 years elapse before reinstatement consideration. Prior resignation due to inappropriate conduct or misjudgment requires review by the bishop to assure that corrective action has been taken.

Steps

Date Completed

- | | | |
|--------------------------|--|-------|
| <input type="checkbox"/> | 1. Application for Reinstatement submitted to synod office and forwarded to the Domestic Mission Unit. | _____ |
| <input type="checkbox"/> | 2. Bishop notifies the Office of the Secretary and requests pertinent information. | _____ |
| <input type="checkbox"/> | 3. Bishop meets with candidate to determine acceptability of request for reinstatement. | _____ |
| <input type="checkbox"/> | 4. Bishop forwards request to Candidacy Committee. | _____ |
| <input type="checkbox"/> | 5. Participate in Congregation Registration Process (Packet sent to congregation by synod). | _____ |
| <input type="checkbox"/> | 6. Candidacy Committee reviews all material and recommendations. | _____ |
| <input type="checkbox"/> | 7. Upon invitation of Candidacy Committee, applicant submits Approval Essay. | _____ |
| | + If more than five years without call or off roster, candidate undertakes Psychological/ Career Assessment at own expense. | _____ |
| <input type="checkbox"/> | 8. Candidacy Committee interviews applicant to determine decision. Decision to Approve, Postpone | _____ |
| <input type="checkbox"/> | Pending Recommendations, or Deny Approval is made. Denial Decision is final. | _____ |
| | + Candidacy Committee may request the Domestic Mission Unit to convene a review panel to determine applicant's theological readiness. | _____ |
| | + If prior roster removal involved disciplinary situation, approval to reinstate must be authorized by a two-thirds majority vote of the Synod Executive Council. Decision is final. | _____ |
| <input type="checkbox"/> | 9. Upon arrival, candidate completes the Rostered Minister Profile (RMP) and participates in churchwide assignment process through the Domestic Mission Unit. | _____ |
| | + An approved candidate is eligible for call for a period of one year after approval. The process for renewal of approval is the same as for other candidates. | _____ |